

Richmor Aircraft Use Policy

Revised 06-2014

Aircraft rates include fuel and oil. An aircraft hour is based on "Hobbs" time, in other words, the interval of time during which the engine is running.

Richmor Use Agreement

I will observe all Federal and State regulations governing the use and operation of aircraft, including currency and proficiency requirements set forth in FAR 61.57 and 90-day currency with Richmor Aviation.

I will return the aircraft at the agreed time, weather permitting. In the event I am unable to return the aircraft as mentioned above, I understand that Richmor Aviation may charge me for the cost of pick-up.

I will file a FAA Flight plan for cross-country flights or any flight exceeding 50 nautical miles or one-hour duration from Richmor Base of Departure. I will leave a copy of my flight plan for both cross-country and local flights at the Richmor Aviation Base of Departure.

I will carry on my physical possession or have readily accessible in the aircraft, all the required FAA documents (including at least my FAA student/ Pilot and Medical Certificates including a picture I.D.).

In the event mechanical difficulty is encountered while away from the Richmor Base of Departure, I will contact Richmor Aviation for instructions and/or repair authorization.

In the event of an incident or accident involving personal injury or aircraft damage, I will notify Richmor Aviation immediately, giving a full account, including injuries and extent of damage. I will provide a written statement or narrative describing the accident or incident if requested by Richmor Aviation within 10 days.

I will not allow anyone else to pilot the aircraft while in my care, except when authorized by Richmor Aviation.

I will secure the aircraft while not in use, using either tie-down or hangar.

Except in an emergency, I will operate the aircraft only at FAA approved (Public) airports with a hard surface runway with length(s) specified in the Richmor Aviation Aircraft Operations Manual. Exceptions to the policies therein and herein required approval by Richmor Aviation, Inc.

Night operations will only be conducted from and to a lighted runway and each night flight requires specific prior approval of the pilot and trip itinerary.

I understand that I may not provide pilot services to a third party or passengers for compensation or hire while piloting a Richmor Aviation aircraft.

I agree to pay for all services and aircraft charges at the completion of each flight unless other arrangements are made in advance. A service charge of \$20.00 will be charged for a check/draft returned by my bank as unpaid for any reason.

I will give 24-hour notice prior to cancellation of a scheduled flight.

I understand that I am responsible for all fees including, except fuel and oil while the aircraft is in my care (e.g., landing fees, parking fees, deicing, and GPU start, etc.) Reimbursement for fuel bought not to exceed Richmor's posted price and oil purchased must be made in the form of a credit to the rental cost.

I understand that I must sign the Acknowledgement and Agreement on both sides of this document.

I understand that this Agreement has an expiration and is subject to periodic review and changes in aircraft checkout and use policies.

I understand that violation of this Richmor Aircraft Use Policy could result in loss of use privileges

ACKNOWLEDGEMENT AND AGREEMENT

I hereby acknowledge receipt of the Richmor Notice of Insurance Coverage provided to me by Richmor Aviation, Inc. on the date set forth below.

Print Name: _____ Date: _____

Signature: _____

(Student Sign Here and on Reverse Side)

(Over)